

Instructions for Use

ToxNav Sample Acquisition Kit

1. Unpack kit and verify contents against Bill of Materials described in the table below
2. Inspect and verify that the information in the sample requisition form is correct
3. Draw a minimum volume of 4ml blood into an EDTA blood tube (**Violet vacutainer**)
4. Place the vacutainer into the rigid sample tube provided with the kit
5. Seal the sample tube with the lid provided
6. Place and seal the tube into the resealable bag
7. Ensure sample requisition form is complete and correct
8. Place sample and completed sample requisition form into the pre-addressed envelope
9. Retain a copy of the sample requisition form in your own records
10. Seal the pre-addressed envelope and dispatch via post or deposit in the dropbox in phlebotomy
11. Inform OCB of the sample dispatch via email (ToxNav@oxfordbio.com) remembering to quote OCB reference number, **failure to do so may lead to a delay in testing.**

Sample Acquisition Kit Bill of Materials	
Item	Quantity
Sample tube	1
Sample tube lid	1
Resealable bag	1
Sample requisition form (partially complete)	1
Pre-addressed padded envelope	1
Instructions for use	1